

Learning needs log and teacher meeting sheet

Write down what you see at home for two or three weeks, and what the school tells you. Bring this page to the next meeting with the form teacher or SEN Officer.

Child (first name or Child 1) _____ Level and class _____ Year _____

This page stays with you. It is not a test and it does not diagnose. Write what happened, not a label. Keep it at home or in your child’s folder.

1 What we see at home

One line each time. For example: reading aloud, spelling, sums, homework time, mornings, friends or feelings.

Date	Task or time of day	What happened	How long	What helped

2 What the school told us

Date	Who	What they said or sent	Support offered

Teacher meeting sheet

Fill in part 3 before the meeting, ask the questions in part 4, and write down what you agree in part 5.

Meeting date _____ With _____

3 Before we meet

☐ Our top worry, with one example from the log:

☐ What is going well:

☐ What our child says about school:

4 Questions to ask

☐ What do you see in class? Is it the same as at home?

☐ Is my child in any support now: LSP (English), LSM (Maths), the Mother Tongue Support Programme or the dyslexia programme?

☐ Can we meet the SEN Officer? Can a MOE Educational Psychologist advise the school?

☐ Should we get a professional assessment? Which reports would help the school?

☐ P4: which subject levels do you recommend, and when is the option form due?

☐ P5 or P6: should we apply for PSLE access arrangements, and which reports do you need?

☐ What can we practise at home, and for how long each day?

5 What we agreed

What happens next	Who	By when

Next check-in _____

Dates from MOE and SEAB

Start of P1

The school picks children for LSP (English) and LSM (Maths). More can join LSM in P2 to P4.

P3 and P4

The School-based Dyslexia Remediation programme, for children diagnosed with dyslexia.

End of P4

The school recommends subject levels. You fill in the option form.

PSLE year

The school applies for access arrangements by mid-February. SEAB usually replies by April.

Sources: MOE, Learning support, moe.gov.sg/primary/curriculum/learning-support; MOE, Special educational needs support at mainstream primary schools, moe.gov.sg/special-educational-needs/school-support/primary-schools; MOE, Subject-based banding, moe.gov.sg/primary/curriculum/subject-based-banding; SEAB, Access arrangements, seab.gov.sg/access-arrangements. All checked 12 October 2026. Rules can change; check the official pages.